

Ref. No. ECL/C-5(D)/Estb-B15/Pers/1775159/EE/123

Dated: 22<sup>nd</sup> January, 2025

## OFFICE ORDER

1. Sri **ASHOK KUMAR PATRA** (EIS No. 90051616), General Manager (Personnel), presently posted at Legal Dept., ECL HQ, is hereby posted as GM(Personnel)/HOD(Legal), ECL, till further order.

He will take charge of the HOD (Legal), ECL, on superannuation of Sri **GOUTAM SENGUPTA** (EIS No. 90051848), General Manager (Personnel)/HOD(Legal), ECL, w.e.f. 31.01.2025. On assumption of charge of the new assignments, he will report to the Director (Personnel), ECL.

2. MS **SUJATA DASGUPTA** (EIS No. 90051822), Chief Manager (Personnel), presently posted at RTI Cell as CPIO with additional charge of Dy. GM/HOD (Nidan Cell), ECL, is hereby entrusted with the charge of PRMB Cell, ECL, in respect of both CPRMSE & CPRMS-NE in addition to her aforementioned existing assignments, till further order.

She will take charge of HOD (PRMB Cell), ECL, on superannuation of Sri **MURARI MOHAN SADHUKHAN** (EIS No. 90045055), Chief Manager (Personnel)/HOD(PRMB Cell), ECL, w.e.f. 31-01-2025. On assumption of charge of the new assignments, she will report to the Director (Personnel), ECL.

**The concerned executives are also advised to fill up their new 'PAR'/'PRIDE' form for the year 2024-25 within 15 days of their joining/assuming charge of new assignments in consultation with their concerned Reporting Authority, failing which it will be the sole responsibility of the executives concerned.**

This is issued with the approval of the Competent Authority of ECL.

(Subrata Dasgupta)

General Manager (P/EE)

### Distribution:

Chairman-cum-Managing Director, ECL

Dir(F)/Dir(T)OP/Dir(T)P&P/Dir(P)/C.V.O., ECL

GM(Coord)/TS to CMD/GM(Vig)/GM(Fin)/GM(Sys)/GM(P/IR),GM(P/Legal), ECL

HOD(Nidan)/CPIO/HOD(WBE)/HOD(Manpower)/HOD(Empl/Rectt)/HOD (PF/Pen)/HOD(E&T), ECL

HOD(W&CSR)/HOD(Admin)/HOD(HRD)/HOD(PR)/HOD(Rajbhasha)/HOD(PRMB), ECL

TS to D(P)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL

Sr. Manager (P/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ

Sr. Manager (P/EE)/Nodal Officer (PMS), ECL HQ

Sr. Manager (Fin-Estb.), ECL HQ

Manager (Excv.)/Local Admin(e-Office), System Dept., ECL HQ

Manager (P/EE)/Nodal Officer (EIS), ECL HQ

Concerned Executives - **with a request to send their joining/charge assumption/handover-takeover report**

Personal Files

पंजीकृत कार्यालय / Regd. Office

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