

Ref No.-ECL/C-5(D)/Estb-B15/CIVIL/e-1632548/EE/3006

Dated: 19/09/2024

## OFFICE ORDER

On being appointed by the General Manager (Personnel/ Recruitment) CIL, following Management Trainee (Civil) has joined ECL on 18/09/2024 (F/N).

Details of his appointment letter, CIL reg no and posting is mentioned below:

Sl. No.	Name of the Executive	CIL Reg No.	Date of Birth	Caste	Appt Letter No & dated.	Posted at (Area)
1	Debasish Sarkar	CILG23008591	23.03.1995	SC	13321 &10.09.2024	Bankola Area

The Concerned MT is hereby advised to report to the Area General Manager, Bankola Area for his further assignments.


As per terms and conditions of the appointment as **Management Trainee (Civil)**, he is entitled to get initial basic pay of ₹ 50,000/- per month in the scale of pay ₹ 50,000 – 1,60,000/- etc. as admissible to the executives of CIL & its Subsidiaries as per Rules/Orders framed/issued from time to time.

On being appointed in the company, he will have to serve a minimum of 60 months during which a deduction of Rs 5000/- per month as retention amount from the stipend/salary will be made. In the event of failure on his part to serve the Company for the minimum period of 60 months, the amount so deducted as retention amount would be forfeited and he will have to deposit the balance of the bond amount after adjusting the retention amount so deducted. However, on completion of minimum period of service of 60 (Sixty) months, the said amount shall be refunded to the concerned Executive without any interest.

The appointment is provisional and subject to verification of certificates from the concerned authorities and in case at any subsequent stage of appointment, if it is detected that the certificates are not genuine, his service can be terminated based on the verification report of the concerned authorities.

Other terms & conditions will be applicable as per the Appointment letter & "Terms & Conditions" issued to the above Management Trainees (Civil).

This is issued with the approval of the Competent Authority.

  
(Subrata Dasgupta)  
General Manager (P/EE)

## Distribution Overleaf

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-साह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
सांकलोटिया पोस्ट- डिसेरगढ़, जिला पश्चिम बर्द्धमान (प. ब.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W B.), PIN-713333  
दूरभाष / Phone 0341-2520545, फैक्स / Fax : 0341-2523574, ई-मेल / E-mail hodee ecl@coalindia.in  
सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in

# ECL



इस्टर्न कोलफील्ड्स लिमिटेड  
**Eastern Coalfields Limited**  
(कोल इंडिया की एक अनुषंगी)  
(A Subsidiary of Coal India Limited)  
(A Govt. of India Undertaking)  
(भारत सरकार का एक उपक्रम)

**Distribution: -**

1. CMD, ECL
2. Director (F)/ Director(T)P&P/ Director (Pers.)/ Director(T) OP/ C.V.O ECL
3. TS to CMD, ECL
4. Ts to D(T)P&P/ TS to D(P)/Ts to D(F)/Ts to D(T)OP/ ECL, HQ
5. GM / HoD – Fin (I/C) / Systems /Civil/ HRD / Vig / Admin / E&T, ECL HQ
6. Area GM, Bankola Area
7. APM / AFM – Bankola Area
8. Sr. Manager(P/MP), Nodal officer (ERP/HCM), ECL HQ
9. Sr. Manager(P/EE), Nodal officer "PRIDE/PAR", ECL HQ
10. Manager(P/EE) (EIS), Nodal Officer, ECL HQ
11. Dy. Manager (Fin/Estb), ECL HQ
12. Executives Concerned- with a request to send a joining report to this office for records
13. Personal file

**Attendance Particulars of the MTs at EE Dept., ECL HQ.**

Physical Attendance of the above-mentioned Executive is marked at EE Department, ECL HQ on 18-09-2024 & 19.09.2024.

However, no salary has been paid to him at ECL HQ.

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह -प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. ब.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist -Paschim Bardhaman (W.B.), PIN-713333

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