

Ref. No. ECL/C-5(D)/Estb-B15/Pers/1546514/EE/ 2782

Dated: 14<sup>th</sup> August, 2024

**OFFICE ORDER**

1. **Sri HIROK SARKAR**, Chief Manager (Personnel), EIS No. 90104209, presently posted at at Bankola Area as Area Personnel Manager, Bankola Area is hereby transferred to ECL HQ.

On being released from his existing place of posting, after necessary charge handover-takeover formalities the concerned executive is advised to report to the Director (Personnel), ECL, for his further assignments.

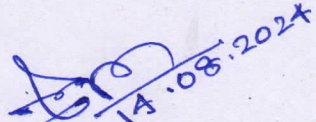
2. **Sri PALLAV KHASTGIR**, Manager (Personnel), EIS No. 90294497, presently posted at Bankola Area will look after the jobs of Area Personnel Manager, Bankola Area, till further Order.

The concerned executive shall report to the Area General Manager, Bankola Area, for assumption of charge of his new assignments.

**This order will come into force with immediate effect.**

**The concerned executives are also advised to fill up their new 'PRIDE' forms for the year 2024-25 within 15 days of their joining/assuming charge at their concerned transferred place of posting, after taking new assignments in consultation with their concerned Reporting Authority, failing which it will be the sole responsibility of the executives concerned.**

This is issued with the approval of the Competent Authority of ECL.

  
 (Subrata Dasgupta)

General Manager (P/EE)

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 Sr. Manager (Fin-Estb.), ECL HQ  
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 Concerned Executives – **with a request to send their joining/charge assumption/handover-takeover report**  
 Personal Files

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, असम-सह - प्रबंधक निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director  
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