

Ref. No. ECL/C-5(D)/Estb-B15/Pers/1447842/EE/1778

Dated: 06th April, 2024

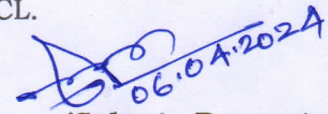
OFFICE ORDER

1. **Ms. RASHMI RANJAN**, Sr. Manager (Personnel), EIS No. 90227653, presently posted at PF/Pension Cell, ECL HQ, is hereby reassigned the job under IR Dept, ECL HQ, with a direction to report to the HOD(IR), ECL.
2. **Ms. EILEEN RENU KUJUR**, Manager (Personnel), EIS No. 90268012, presently posted at WBE Section, ECL HQ is hereby reassigned the job under PF/Pension Cell, ECL HQ, with a direction to report to the HOD(PF/Pension), ECL.

On being released from their respective departments, after necessary charge handover-takeover formalities, the concerned executives will be reporting to their respective HODs for assumption of charge of their new assignments.

The concerned executives are also advised to fill up their new 'PRIDE' forms for the year 2024-25 within 15 days of their joining/assuming charge, after taking new assignments in consultation with their concerned Reporting Authority, failing which it will be the sole responsibility of the executives concerned.

This is issued with the approval of the Competent Authority of ECL.


06.04.2024

(Subrata Dasgupta)
General Manager (P/EE)

Distribution:

Chairman-cum-Managing Director, ECL
Dir(F)/Dir(P)/Dir(T)P&P/Dir(T)OP/C.V.O., ECL
GM(Coord)/TS to CMD/GM(Vig)/GM(Fin)/GM(Adm)/HOD(HRD)/HOD(Sys), ECL
HOD(E&T)/I/C(PF/Pension)/HOD(IR)/HOD(WBE), ECL
TS to D(P)/TS to D(T)Op/TS to D(T)P&P/TS to D(F)/TS to CVO, ECL
Sr. Manager (P/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ
Sr. Manager (Excvt.)/Local Admin(e-Office), System Dept, ECL HQ
Sr. Manager (Fin-Estb.), ECL HQ
Manager (P/EE)/Nodal Officer (EIS), ECL HQ
Concerned Executives – **with a request to send their joining/charge assumption/handover-takeover report**
Personal Files

पंजीकृत कार्यालय / Regd. Office