

Ref. No. ECL/C-5(D)/Estb-B15/Pers/1296223/EE/2811

Dated: 16<sup>th</sup> December, 2023

## OFFICE ORDER

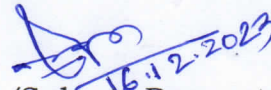
Sri **TUHIN SUBRA SEAL**, Dy. Manager (Personnel), EIS No. 90312034, presently posted at Administration Dept. ECL HQ and looking after the Transit Flats/Guest House at Kolkata, is hereby transferred & posted at CMD's Sectt, ECL HQ with stationed at Kolkata and assigned the job of liaising with State Govt. and other regulatory Authorities for land and other statutory permission related issues, in addition to existing assignments of looking after ECL Transit Flats/Guest House at Kolkata and other jobs, as required to be assigned to him time to time, vide Order no. ECL/C-5(D)/Estb-B15/Pers/1142225/EE/2140 dated 21-07-2023.

He will also act as Liaison Officer in different Court Matters related to High Court Kolkata & jobs related to other statutory bodies as and when required.

On being formally released from his present place of posting, he shall report to the GM (Coordination)/TS to CMD, ECL, for his further assignments.

**The concerned executive is also advised to fill up his new 'PRIDE' form for the year 2023-24 within 15 days of his joining/assuming charge at his respective new place of posting, after taking new assignments in consultation with his Reporting Authority, failing which it will be the sole responsibility of the executive concerned.**

This is issued with approval of the Competent Authority, ECL.

  
(Subrata Dasgupta)

**General Manager (P/EE)**

### Distribution:

Chairman-cum-Managing Director, ECL

Dir(F)/Dir(P)/Dir(T)P&P/Dir(T)OP/C.V.O., ECL

GM(Coordination)/TS to CMD/GM(Vig)/HOD(HRD)/HOD(Fin)/HOD(Sys)/HOD(P&IR), ECL

GM(LRE)/GM(E&T)/GM(P/Pension)/Dy. GM (P/Admin.)/HOD(Legal)/TS to D(P), ECL

All HODs/APMs, ECL

Manager (P/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ

Manager (Excv.)/Local Admin(e-Office), System Dept, ECL HQ

Dy. Manager (P/EE)/Nodal Officer (EIS), ECL HQ

Dy. Manager (Fin-Estb.), ECL HQ

Dy. Manager (P/EE), Nodal Officer (eOffice/ERP/HCM), ECL HQ

Concerned Executive – **with a request to send joining/charge assumption/charge handover-takeover report**

Personal File

पंजीकृत कार्यालय / Regd. Office

अधिकारी स्थापना विभाग, अध्यक्ष-सह-प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director

संकेतोदिया प्रोड. डिसेम्बर, जिला: पश्चिम बर्धमान (प. बं.), पिन-713333 / Sanctoria, P.O. - Dishernagar, Dist.-Paschim Bardhaman (W.B.), PIN-713333

दूरभाष / Phone: 0341-2520545, फ़ैक्स / Fax: 0341-2523574, ई-मेल / E-mail: hodee.ec@coalindia.in

सीआईएन / CIN: U1010WB1975GO1030295, वेबसाइट / Website: www.easterncoal.nic.in