

ECL



ईस्टर्न कोलफील्ड्स लिमिटेड
Eastern Coalfields Limited
(कोल इंडिया की एक अनुषंगी)
(A Subsidiary of Coal India Limited)
(भारत सरकार का एक उपक्रम)
(A Govt. of India Undertaking)

Ref. No. ECL/C-5(D)/1250274/Finance/EE/3035

Date: 11th October 2023

OFFICE ORDER

For better administrative control and other administrative reasons, the following Associated Finance attached to different GMs/HODs in ECL (HQ) are hereby withdrawn and posted at the Centralized concurrence cell / Bill Section.

Sl	Name	Designation	EIS No	Present place of posting	Transferred place of posting
1	Shri Kausik Das	Chief Manager(F)	90045741	AF to GM(MM)	Concurrence Cell, ECL(HQ)
2	Shri Om Prakash Prasad	Manager(F)	90275744	Associate Finance to HOD(TAD)/HOD (Admin) (HQ)	Concurrence Cell, ECL(HQ)
3	Shri Utpal Sadhu	Sr. Officer(F)	90322173	Associate Finance to HOD(TAD)/HOD (Admin) (HQ)	Bill Section (HQ)
4	Shri Probir Bhattacharyya	Officer(F)	90353863	AF to GM(MM)	Bill Section (HQ)

Further, all the Finance related work like bill passing, budget certification, financial concurrence etc. presently dealt by MM Department/ TAD & Admin Department will be done centrally at Finance Department HQ. Accordingly GM/TAD and HOD (Admin) are required to modify the "Paying Authority" clause of the respective running contracts/ work orders for smooth processing of bills.

Again, till modification, the bills related to paying authorities other than GM (Fin) I/C will also be processed at Bill Section of Finance Department.

However, the Finance executives posted in Finance Department (HQ) and additionally looking after work of associated finance of other HODs will be relieved from the additional work of associated finance.

P.T.O.

पंजीकृत कार्यालय / Regd. Office

आधिकारी स्थापना विभाग, अध्यक्ष-सह -प्रबंधक, निदेशक कार्यालय / Executive Establishment Dept., Office of The Chairman-cum-Managing Director
सांकतोड़िया, पोस्ट- डिसेरगढ़, जिला: पश्चिम बर्द्धमान (प. बं.), पिन -713333 / Sanctoria, P.O. - Dishergarh, Dist.-Paschim Bardhaman (W.B.), PIN-713333

दूरभाष / Phone : 0341-2520545, फेक्स /Fax : 0341-2523574, ई-मेल / E-mail : hodee.ecl@coalindia.in

सीआईएन / CIN : U1010WB1975GO1030295, वेबसाइट / Website : www.easterncoal.nic.in

In addition, for smooth financial concurrence at ECL (HQ), a centralized concurrence cell is formed to work in the following manner:-

	Concurrence Cell-I (CC-I)	Concurrence Cell-II (CC-II)
Job Allocation	Financial concurrence of proposals, which require approval of the CMD/ECFD/Board. Any other work as & when required.	Concurrence Cell-II (CC-II) will work as associate finance of all GMs/HODs of the ECL (HQ) for financial concurrence of proposals, which require approval within DOP of GM/HOD. All GMs/HODs will endorse such proposals directly to the Ch. Manager (F)/CC-II for financial concurrence/vetting.
Assignment of Finance Executives	1) Shri Sandwip Ghosh (90163155), Ch. Manager (F)	1) Shri Kausik Das (90045741), Ch. Manager (F)
	2) Shri Sushil Kumar (90222076), Sr. Manager (F)	2) Shri Om Prakash Prasad (90275744), Manager (F)
	3) Shri Shankha Saha (90226804), Manager (F)	

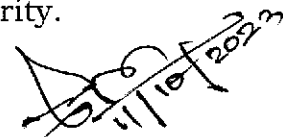
Above mentioned executives may also be assigned any other work, as required.

This Order will come into force with immediate effect.

The above executives will report to the GM (Finance) I/C, ECL HQ for further assignments.

On reporting they are advised to fill the online New PRIDE for 2023-24 within a period of 15 days of taking up their new post in consultation with their Reporting Authority. It is the sole responsibility of the Executive Concerned regarding filling, submission and acceptance of PRIDE.

This is issued with the approval of the Competent Authority.


(Subrata Dasgupta)
G. M (P)-EE

Distribution: Overleaf.

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Distribution:

CMD, ECL.

Dir (T)P&P/Dir(P)/ Dir(T)OP /Dir(F)/C.V.O., ECL

GM(Co-ordination)/GM(Vig)/GM(System), Dy. GM(HRD), ECL HQ.

GM (Fin)I/C, ECL HQ

GM (MM)/ GM (TAD)/ Dy. G.M (Admin), ECL HQ – for information and necessary
Action.

All Area GMs, ECL.

All HODs, ECL HQ.

TS to D(F), TS to D(P), TS to D(T)OP & TS to D(T)PP, ECL HQ.

Dy. G.M. (P&IR), HOD(Pension), HOD (Manpower), ECL HQ.

Company Secretary, ECL HQ.

Concerned Executives:-**With an advice to send a copy of the Charge
Assumption Report to this office.**

Manager (Pers/EE)- Nodal Officer, PAR/PRIDE, ECL HQ.

Manager (P/MP)/Nodal Officer (SAP/HCM), Manpower Cell, ECL HQ

Manager (Excv.)/Local Admin(e-Office), System Dept, ECL HQ

Dy. Manager (P/EE) – Nodal Officer, EIS, ECL HQ.

Dy. Manager (P/EE) – E-office, ECL HQ.

Office File.


(Subrata Dasgupta)
G. M (P)-EE