

ईस्टर्न कोलफील्ड्स लिमिटेड

अध्यक्ष-सह-प्रबंध निदेशक का कार्यालय

सांकतोड़िया, पत्रालय- डिसेरगढ़,

जिला- बर्द्धमान, पश्चिम बंगाल-713333

संबिदा प्रबंधन प्रकोष्ठ

सी.आइ.एन-U10101WB1975GOI030295

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EASTERN COALFIELDS LIMITED

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Ref. No. ECL / HQ / CMC / Transport / 2019 / 3646

Dated 01/11/2019

To
The General Managers
All Area, ECL

Sub: System improvement regarding preparation of NIT & BOQ of any work contract.

Dear Sir,

We are in receipt of an advise from GM (Vigilance) vide: ECL / GM / VIG / System improvement / 2019 / 1773, dated 21/22.10.2019 regarding above subject matter.

It was advised that while preparation of NIT & BOQ of any work HEMM / transport contract proposal, estimates taken in to consideration for each and every work item for finalization of tendered rates must be reflected in the corresponding NIT & BOQ of the work order so that in future no confusion / dispute remains while execution of the work and its payment of bills at area / unit level.

In view of the above, you are requested to take a note on while preparation of estimate proposal for any work related to contract management an additional sheet / note are also be enclosed in the estimate proposal containing data which are required to be reflected in the BOQ / NIT to avoid any confusion / dispute in future contracts.

This is for your kind information and perusal please.

Yours faithfully

General Manager (CMC)

Copy to:

✓ General Manager (Vigilance), ECL