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ईस्टर्नकोलफील्ड्सलिमिटेड
 मुख्य सतर्कता अधिकारीका कार्यालय
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Dated:- 06.01.2017
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To
 The Director Technical (P&P)
 E.C.L.

Sub:-System Improvement Proposal

Dear Sir,

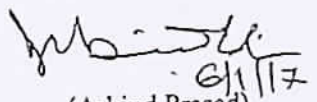
During one Vigilance Investigation, few irregularities were observed in execution of repairing of pumps at the workshops of ECL and CMD, ECL ordered as " Minor penalty proceedings to be initiated against erring officials and System Improvement Suggestions To be prepared".

Accordingly, System Improvement Proposal was prepared after due consultation with the concerned department which was put up before CMD, ECL, wherein it has been ordered, "to ensure System Improvement suggested" by the concerned Director. The system improvement proposal is attached herewith for further action.

The action taken in this regard may please be apprised to vigilance department for record.

Thanking you.

Encl: AA

Yours faithfully

 (Arbind Prasad)
 Chief Vigilance Officer

4. During dismantling of damaged pump/equipments a material control card is to be prepared in which estimate for parts required and damaged parts is to be mentioned with the signature of Engineer in charge.
This material control card will be kept along with the log book of the equipment.
5. Accordingly Engineer will prepare indent of spare parts required and will collect the spares from store by inspecting at store against the pump/equipment (U.I.N) as mentioned in the material control card. One working life is to be decided for every type of pump. Repairing job is to be undertaken only if, the cost of repairing is economic and the pump has not crossed its working life. The procurement of spares may be done beforehand considering last years consumption pattern. But one particular pump is to be repaired with all spares supplied by one supplier only to ensure guarantee replacement, so that the particular supplier can not blame other supplier's spare for failure of the repaired pump. This is to be strictly followed to ensure replacement of spares failed during guarantee period. The pumps, which have crossed more than their working life and failing frequently may be surveyed off and replaced accordingly.
7. Issue of spare parts from store will be in the name of pump/equipment as mentioned in the material control card, should be displayed in the BIN CARD also With signature of Engineer concerned.
8. The fittings of spares issued from store against the pump / equipment (mentioned in material control card) to be ensured, by putting Engineer's signature in M C Card indicating the name of supplier along with purchase order no.
9. Procurement of spares should be from O.E.M. only. If the spares are to be procured from other than O.E.M, The policy of procurement of spare parts i.r.o. HEMM / ancillary policy vide O.O. No. CIL/C2D/HEMM Spares policy/ 2012/ 6902 dt. 26.03.2012 may be adopted. (copy enclosed).
10. Option to be explored for obtaining rates of copper/ bronze spares excluding the value of old spares particularly for bronze /copper item.
- 11 Workshop Engineer/HOD will be responsible for timely completion of such repair jobs with quality and safety by maintaining records.
12. The material/spares received should be inspected for quality, by The Workshop Manager/HOD at the time of entry in to the store. The names of supplier should be indicated on the spares by punching, so that the names of the faulty spares can be identified subsequent to failure of pump within guarantee period.
13. The purchase orders of spares should have the guarantee /warranty clause. The spares are to be guaranteed for at least one year from the date of utilization for smooth operation of the repaired pump or date of commissioning of repaired pump except in case of operational fault.
14. a) The spares subjected to the damage due to operational fault and b) The spares not subjected to the damage due to operational fault are to be decided by the G.M.(E&M), HOD, ECL and to be indicated in the

purchase order. In case of failure of the repaired item due to Operational fault, a four member committee comprising of 1) Colliery Engineer, 2) Concerned Area Engineer, 3) Workshop in charge and 3) representative of the supplier will submit a report to the G.M.(E&M), HOD, who will be the final authority to declare whether the failure was due to operational fault . In case of failure of the repaired item due to Operational fault , the warrantee/guarantee clause will not be applicable. ----This will have to be mentioned in detail in the purchase order of spares.

15. Only those materials and spares will be purchased which are not available in the store .Also one record of pumps to be repaired in the year is to be assessed by the Workshop in charge /HOD taking feed back from the concerned Area Engineer(E&M). And then initiate the proposals accordingly for the spares avoiding idle inventory for long period. In addition it is to be ensured that, all spares required to repair one particular pump will be of one particular supplier be it OEM/ ancillary units etc. to ensure guaranteed replacement in case of failure of pump.

16. The record and stock of old spares are to be maintained in the workshop store. The old iron spares are to be scrapped and dealt as per prevailing rules of store. As per prevailing practice the old copper/ bronze spares are melt to prepare G.M. Bush etc. This practice is to be reviewed considering frequent case of irregularities at workshops. The stock of old spares particularly copper/ bronze spares are to be maintained for verification of inspecting team, who will tally the spares by numbers actually receivable after repairing and the spares actually utilized for the purpose of reconciliation. A committee may be constituted at HQ. level for the purpose.