



EASTERN COALFIELDS LIMITED

(A Subsidiary of Coal India Limited)

O/o the Chief General Manager, Sonepur Bazari Area

PO: Bahula-713322, Dist.: Burdwan

Ref: CGM/SBA/SO(M)/NIT/12/055

Date:09.02.2012

NOTICE INVITING TENDER

Sealed tenders in two parts in prescribed form are invited from eligible contractors for hiring the vehicles at Sonepur Bazari Area/Sonepur Bazari Project .

Sl No	Name of work	User	Estimated cost in Rs	Earnest Money in Rs.	Cost of tender document
1.	Hiring of one diesel Brand New Ambassador Car	Civil Dept. at SB Area	115170.00	1200.00	Rs.113.50
2.	Hiring of one diesel Brand New Ambulance having minimum seating capacity of 7 seats such as Tata Ambulance +	Sonepur Bazari Project	254770.00	2550.00	Rs.113.50
3.	Hiring of one diesel Brand New Ambulance having minimum seating capacity of 14 seats such as Tata Winger	Sonepur Bazari Project	254770.00	2550.00	Rs.113.50

Note: The vehicle at serial No. 1 will be hired for one year. The No. of days per year will be 330 days. The period of contract may be extended for maximum of two years after completion of one year subject to approval from ECL HQ. The vehicles at serial No. 2&3 will be hired for two years. The No. of days per year will be 365 days. The period of contract may be extended for maximum of two years after completion of two years.

Salient points pertaining to this tender are furnished below –

1. Type of Tender: Tenders are invited in two part system, namely Part-I & Part-II tender. While Part-I tender is meant for pre-qualification, Part-II is meant for price bid. Part-I tender will contain terms and conditions of contract and documentary evidence in support of credentials of the tenderers. Part-II tender will contain price bid only. Part-II tender of only those tenderers will be opened who will qualify on the basis of credentials submitted in Part-I tender.

2. Earnest Money: The Earnest Money as mentioned above may be deposited in the form of Demand Draft in favour of Eastern Coalfields Limited A/c Sonepur Bazari Area on any scheduled Bank payable at its branch at Asansol. The Earnest Money is to be deposited in a separate envelope. A tender without earnest money shall be summarily rejected.

3	Period of sale of tender document	From 12/03/2012 to 16/03/2012 up to 1.00 PM on working day. Tender documents will be issued from the office of the CGM, (Mining Dept.) Sonepur Bazari Area.
4	Date and time for submission of tender	On 16/03/2012 up to 3.00 PM to be submitted in the tender box at the office of Chief General Manager (Mining Department) Sonepur Bazari Area.
5	Date and time for opening of Part-I tender	On 16/03/2012 at 4.00 PM at the office of the Chief General Manager(Mining Deptt.),Sonepur Bazari Area.

6. MINIMUM ELIGIBILITY CRITERIA:

The intending tenderer has to submit the following self attested documents in part I.

1. A copy of PAN card of tenderer
2. The make and model of vehicle intending to deploy

7. OTHER INSTRUCTIONS :

Mere issue of tender document to intending bidders will not mean that they have fulfilled the requisite qualifications. Part-I and Part-II tender document duly filled in, as required, and signed on each page are to be submitted by the tenderers. Incomplete tender document not properly filled in shall be summarily rejected. Also non- submission of issued tender documents will lead to summary rejection of tender. The xerox copies of all the certificates submitted shall be legible and duly signed by the tenderer. The decision in respect of Part-I tenders shall be taken solely on the basis of documents / certificates submitted by the tenderers in Part – I tender. Successful tenderer has to provide the brand new vehicle to the company within 30 days of issue of work order to him

8. DISPLAY OF TENDER DOCUMENT ON WEB SITE:-

Tender documents can be down loaded from our website www.easterncoal.gov.in and from Website of NIC <http://tenders.gov.in> during the period of sale of tender documents. In case of tender document obtained by down loading from website, cost of tender document shall have to be deposited by the tenderer in the form of demand draft drawn in favour of Eastern Coalfields Limited A/c Sonapur Bazari Area payable at Asansol which is not refundable. Tenderers shall be solely responsible for the correctness of down loaded tender documents. Submission of incomplete down loaded tender documents will be rejected.

The bidders will be required to submit an undertaking that they will accept the tender documents as available in the web site and their tender shall be rejected if any tampering in the tender documents is found to be done at the time of opening of tender.

9. MODE OF SUBMISSION OF TENDER :-

All the sealed envelopes i.e. containing (a) Part-I tender (b) Part-II tender (c) Earnest money deposit and (d) Demand Draft in respect of cost of tender documents (in case tender document is unloaded from web site) and undertaking are to be placed in a single envelope and sealed and submitted accordingly.

The management reserves the right to reject any or all the tenders without assigning any reason whatsoever and to split up the work between two or more tenderers or accept tender in part and not in entirety

Staff Officer (M),
Sonapur Bazari Area

cc. C.V.O., ECL. Sanctoria
cc. CGM/GM, All other Area of ECL: For arranging display of N.I.T. on notice board pl.
cc. G.M. (Admn.), ECL, Sanctoria. -do-
cc. AGM (Op), S.B. Project. -do-
cc. PM I/C,AFM S.B. Area
cc. Chief Cashier, S.B. Area.
cc. President, Raniganj Chamber of Commerce, Raniganj.
cc. President, Andal Chamber of Commerce, South Bazar, Andal
cc. CISF-in- charge, S.B. Area – For arranging security of the tender box
cc. Notice Board, S.B. Area.

CHECK LIST FOR SUBMISSION OF TENDER

Following points may please be checked by the tenderer before submission of tender.

- 1) Whether Xerox copy of PAN card has been enclosed.
- 2) Whether Bio-data has been filled completely and properly.
- 3) Whether each page of the tender paper both Part-I and Part-II has been signed at the right place.
- 4) Whether all certificates being submitted by the tenderers have been self attested by them.
- 5) Whether price bid has been filled completely and properly. Any cutting, correction or over writing in filling of price bid should be totally avoided.
- 6) Whether earnest money deposit i.e. Demand Draft / Money receipt has been put in a separate envelope.
- 7) If a partnership firm, whether a Xerox copy of partnership deed has been enclosed.
- 8) If a company, whether a copy of Memorandum and articles of association has been enclosed

BIO-DATA OF THE TENDERER

1. Name of Firm/Individual :
2. Whether it is a proprietorship firm or Partnership firm :
3. If proprietorship firm, name of the Proprietor :
4. If partnership firm, name of the partner :
5. If partnership firm whether partnership deed enclosed :
6. If a company, Name of the Directors :
7. Address of the Individual/ Firm / company as the case may be :
Permanent :
- Correspondence (with telephone nos.) :
8. Name of the person who has signed the tender document whether as proprietor or partner or Director :

Signature of tenderer

Special Terms and Condition

1. The Diesel shall be provided by the company as per norms of Sonepur Bazari Area as given in Part II
2. The cost of mobil at the rate of Rs. 155.00 per liter may be reimbursed on the request of contractor by the company as per norms of Sonepur Bazari Area as given in Part II
3. The ambulances should be provided with all facilities including an oxygen cylinder.
4. The vehicle shall be maintained in good running condition by the vehicle owner
5. You shall pay your employees as per Payment of minimum wages act and payment shall be made through bank only.
6. Milometer shall be kept in order without fail and the log book shall be maintained daily and shall be produced to the in-charge of vehicle for counter signature
7. The vehicle shall be made available to the company with driver etc. having valid driving license for round the clock. If the vehicle is not provided due to any reason penalty shall be imposed at double the rate of hire charges per day.
8. You shall be liable to pay the compensation to your employees in case of accident as per Workmen's compensation act.
9. The alternate vehicle shall be provided by you in case of breakdown of the vehicle or repair/maintenance of vehicle.
10. If the performance of the vehicle or behavior of the driver is not found satisfactory or due to any other reason the Company may terminate the contract.
11. Your employee should be provided CMPF/EPF coverage & should be issued identity cards.
12. The value of POL drawn in excess of the norms of Sonepur Bazari Area for running vehicle shall be deducted from the bill for the hiring of the vehicle.
13. Successful bidder has to submit the following documents in respect of the vehicle at the time of deployment of the vehicle
 - a. Registration of vehicle in commercial category
 - b. Valid Insurance policy of the vehicle,
 - c. Certificate from pollution control board
 - d. Fitness certificate if required for the category of the vehicle

Signature of Tenderer

DECLARATION BY THE TENDERER

1. I/We do hereby declare that I/We have not been banned / delisted by any Govt./ Quasi Govt., Agencies / PSUs. (If banned / delisted, details should be given)
2. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
3. All documents/ credentials submitted along with this Tender are genuine, authentic, true and valid.
4. If any information and document submitted is found to be false/ incorrect any time, department may cancel my Tender and action as deemed fit may be taken against us, including termination of the contract, forfeiture of all dues including Earnest Money and banning / delisting of our firm and all partners of the firm etc.
5. None of the partners of our firm is a relative of employees of ECL Or I am, the owner of the vehicle and I am not related to any employee of ECL

Signature of the Tenderer

SONEPUR BAZARI AREA**PART -II TENDER**

Sl. No	Particulars	Details
1.	Name of work & Serial No.	Hiring of one diesel Brand New Sl.No.
2.	Value of work	Rs.
3.	Earnest Money & DD No. and date	Rs.
4.	Cost of Tender paper	Rs.113.50
5.	Tender Notice No & Date	CGM/SBA/SO(M)/NIT/12/ 55 dt.09/02/2012
6.	Date & time of receipt of tender	On 16/03/2012 up to 3.00 PM
7.	Date & time of opening of tender (Part-I)	On 16/03/2012 at 4-00 P.M.
8.	C.R. No & date against deposit of cost of tender documents	
9.	Name & address of tenderer to whom tender document issued	
10.	Content	This tender document contains 2 (two) Pages

Signature of Tenderer

Signature of tender issuing authority

PRICE BID

To,
Staff Officer(Mining)
Sonepur Bazari Area

Sub : Hiring of Sl.No.
Ref.: Tender Notice No. CGM/SBA/SO(M)/NIT/12/55 dt.09.02.2012

Dear Sir,

I / We have gone through Terms & Conditions given in NIT, Part I &II of the tender document and following norms of Sonepur Bazari Area for supplying the POL for running the vehicle I / We am / are quoting below our lowest rate for the work.

POL Consumption Norms of Sonepur Bazari Area for Ambassador car

HSD 12 KM per liter

Mobil Oil 200 KM per liter

POL Consumption Norms of Sonepur Bazari Area for Ambulances

HSD 10 KM per liter

Mobil Oil 200 KM per liter

Quoted Rate for 24 Hrs engagement of vehicle per day Rs.....
(Rs. In words.....)

Signature of the Tenderer

Address :