

EASTERN COALFIELDS LIMITED

(A Subsidiary of Coal India Limited)

Office of the General Manager, Kajora Area , P.O : Parasea , Pin. 713384 Dist : Burdwan.(W.B.)

TENDER NOTICE

Sealed Tenders are invited from the experienced/reputed Transport Contractors (Having experience for transporting Stores materials including Iron & Steel, Cement etc.) for transporting Stores materials from different destination to Kajora Area Stores (ECL) and from Kajora Area Stores to different Collieries / OCP under Kajora Area. The details are as follows :-

1. **Tender Notice No** : **GM / Dy CMM / Area-V / Store Transport / 11-12 / 1063
dt 06.02.2012**
2. **Issued by** : General Manager , Kajora Area , ECL,
P.O. Parasea , Dist . Burdwan. , Pin Code .713384 (W.B)
3. **Nature of the Work** : Transportation of Stores materials from different destination to Kajora Area Stores (ECL) and Kajora Area Stores to different Collieries/OCP under Kajora Area and loading & un-loading of materials.
4. **Estimated Cost** : Rs. 5.00(Five) Lacs per Annum(Approx) ie. Rs. 10 (Ten) Lakhs Approx for 2(Two) years.
5. **Tender Fee** : Rs.2270.00(Two thousand two hundred seventy)only incl VAT@ 13.5%
6. **Earnest Money** : Rs. 10,000.00 (Ten thousand) only.
7. **Period of Contract** : 2(Two)Years (Minimum) subject to extension, if required for further one year.
8. **Sale of Tender Documents** : On or before upto 12 noon of 05.03.2012 on any working days from the Office of the General Manager Kajora Area, Purchase Deptt, on production of Cash Receipt of Tender Fee which is to be deposited to the Cashier of Kajora Area Office by cash except Saturday& Holiday.
9. **Deposition of Earnest Money** : Earnest money is to be deposited by a/c. Payee Demand Draft in favour of “ Eastern Coalfields Limited , Area – V ” payable at S.B.I, Asansol.
10. **Tender Paper** : Tender paper is to be given in two parts :-
Part-I(Pre qualificationTender/Techno Commercial Bid)&Part-II(Price-Bid)
11. **Due date of Submission** : On 06.03.2012 up to 1.00 P.M. both Part-I & Part-II in the Tender Box at Purchase Deptt. in the Office of the General Manager ,Kajora Area.

12. Due date of Opening : Part – I on 06.03.2012 at 3.00 P.M. & Part – II will be opened only of the. Eligible Bidders who will qualify in Part – I and will be informed officially for their opening of Part - II
13. Conditional Tender paper will not be accepted.
14. General Manager , Kajora Area reserves the right to accept / reject any tender or part of it without assigning any reason thereof.
15. Tender documents can also be downloaded from Web Site www.easterncoal.gov.in on or before upto 12 Noon of 05.03.2012. In case of Tender document obtained by the downloading from web site, cost of Tender document shall have to be deposited by the Tenderer in the form of demand draft as indicated above with the Tender in Part-I. Such tender received without Tender Fee shall not be considered. Tenderers shall be solely responsible for the correctness of the down loaded Tender documents. Submission of incomplete down loaded tender document will be rejected.
16. Eligibility Criteria : Work experience of at least 10% of estimated cost / tendered value in any one year during last three years for transportation of Stores Materials including transportation of Iron & Steel Materials /Works of similar nature with ECL/Subsidiaries of CIL / Govt./ Semi Govt. Organizations should submit offer along with photocopies of Work Order with rates & successful job completion certificate along with payment certificate from the respective Finance Dept in any one year during last three years in Part-I. Ownership of a fleet of minimum 1/3rd. of the trucks required for Stores materials transportation work(along with Valid Registration, Insurance, Tax Token, Road Permit and Pollution Certificate etc. for the same either in the name of Firm or in the name of Partner/s. Valid Trade License of the Tenderer indicating engagement in Stores materials transportation business. Income Tax certificate or latest/last assessment order/ PAN No(Bank A/C No, Name of the Bank& Branch also to be indicated). Documentary evidence of having working capital for at least 10% of the estimated value, otherwise the offer will be summarily rejected
17. Documentary evidence of having working capital For at least 20% of the estimated value.
18. The Tenderer has to give a declaration that they have not been banned or de-listed by any Govt or quasi Govt.Agencies or Public Sector Undertakings. This fact must be clearly stated. If declaration is not given, the bid will be rejected as a non responsive.
19. Further details , terms and conditions , the tender documents may be seen.

Chief Manager (MM)
Kajora Area

Distribution :

P. R. M., ECL, HQ : Along with 10 (Ten) copies of Tender Notice for wide publication in the News Paper as per Co's rules

Chief Manager(MM) , Kajora Area.



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Office of the General Manager, Kajora Area , P.O : Parasea , Pin. 713384 ,Dist : Burdwan.(W.B.)

TENDER DOCUMENTS PART - I & PART – II

1. **Tender Notice No** : **GM / Dy CMM / Area-V / Store Transport / 11-12 /1063
dt 06.02.2012**
2. **Name of the Work** : **Transportation of Stores materials from different destination to Kajora Area Stores (ECL) and Kajora Area Stores to different Collieries/OCP under Kajora Area and loading & un-loading of materials.**
3. **Date & Time of Submission of Tender:** **06.03.2012 up to 1.00 P.M.**
4. **Date & Time of opening of Tender (Part - I)** : **06.03.2012 at 3.00 P.M.**
5. **Name & Address of Tenderers to whom Issued.**
6. **Date of Issue** :
7. **Cost of Tender Document.** :**Rs.2270.00(Two thousand two hundred seventy) incl.VAT@ 13.5%**
8. **Cash Receipt No. & Date.**

(This Tender documents containing 10 pages & NIT)

Enclosures:

- 1) Tender Notice & Tender Documents
- 2) Special guidelines for submission of Tender
- 3) Terms & Conditions
- 4) Part-I, ie. Pre qualification Tender (To be filled by the Tenderer)
- 5) Part-II ie. Price Bid (To be filled by the Tenderer)

Chief Manager (MM)
Kajora Area

**Full Signature of Tenderer
with seal & date**

EASTERN COALFIELDS LIMITED

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Office of the General Manager, Kajora Area , P.O : Parasea , Pin. 713384 ,Dist : Burdwan.(W.B.)

PART – I (PRE QUALIFICATION TENDER)

TO BE FILLED IN BY THE TENDERER

1. Tender Notice No. :GM/Dy.CMM/Area-V/StoreTransport/11-12/1063
Dt 06.02.2012
2. Name of Work : Transportation of Stores materials from different destination to Kajora Area Stores (ECL) and Kajora Area Stores to different Collieries/OCP under Kajora Area and loading & un-loading of materials.
3. Name of the Tenderer :
4. Whether individual Proprietorship , Partnership or Limited Company :
5. Postal address of the Company/Proprietor together with telephone No. etc. :
6. In respect of Proprietorship / Partnership /Limited Company , the names of the Proprietors / Partners / Directors together with their address. :
7. List of other Firms / Partnership doing business in ECL where in the above Firm / Partners/Directors. :
8. Valid Trade License of the tenderer indicating Store materials Transportation business :
9. Income Tax Certificate of latest / Last assessment Year ,PAN No(Bank Account No, Name of the Bank& Branch also to be indicated. :
10. Work Experience of at least 10% of estimated Cost /Tendered value in any one year during last Three years for transportation of Stores Materials/ Including transportation of Iron&Steel materials/ Works of similar nature with ECL/Subsidiaries of CIL/ Govt./ Semi Govt. Organizations

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11. Documentary evidence of having working capital
For at least 20 % of the estimated value.

12. Any contract being carried on in ECL :
by the above firm / Proprietor / Partnership/
Limited Company in his own name and if so,
the details of the contract being executed.

<u>Sl.. No</u>	Name of the work with work order reference & amount	Organisation for whom works executed.	Photocopy of work- order with rates for any one year during last three years.
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13. Details of Stores materials transportation work including transportation of Iron&Steel work presently
in hand.

<u>Sl.. No</u>	Name of the work with work order reference & amount	Organization for whom works executed.
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14. Successful job completion Certificate for transportation
of Stores Materials including transportation of Iron&Steel/
works of similar nature along with payment certificate from
the respective Finance Department in any one year during
last three years. :

15. Ownership of a fleet of minimum 1/3rd. of the
Truck required for above Transportation work
(along with valid Registration, Insurance, Tax Token,
Road Permit & Pollution Certificate etc for the same
either in the name of Firm or in the name of Partner/s):

16. Details of Earnest Money deposited by : Demand Draft No.
Demand Draft in favour of “ Eastern Coalfields Date
Ltd. Area – V ” payable at SBI, Asansol. for Rs.

17. A “No relation Certificate” stating that none of their relation family member is/are employed in ECL/CIL of any of its subsidiary company :
18. The Tenderer has to give a declaration that they have not been banned or de-listed by any Govt or quasi Govt. Agencies or Public Sector Undertakings. This fact must be clearly stated. If declaration is not given, the bid will be rejected as a non responsive.

I / we confirm that the information submitted above are true to the best of my / our knowledge and belief and that if any of them is subsequently proved to be wrong / incorrect, the management will remain free to take any penal action as they like to impose with any financial liability lying on the management.

Signature :
Capacity of the Signatory :
Full Name :
Address :

SPECIAL GUIDELINES FOR SUBMISSION OF TENDER.

1. Tenderers are requested to pay special attention to go through the Notice Inviting Tenders and place the contents of Part – I (Pre qualification Tender/ Techno Commercial Bid) in cover meant Part – I and the contents of Part – II (Price Bid) in the cover meant for Part – II of the tender. All the two covers must be sealed and superscribed with Tender Notice No.& Date , Due date and Tenderer's name with full address.The improper placement of contents are liable to disqualify the tenderer for consideration.
2. Part – I (Pre qualification Tender/ Techno Commercial Bid) will be opened first as per schedule. Part-II (Price Bid) will be opened later on of the eligible/qualifying Tenderers only with proper notification. Price Bid tender of the un-successful pre-qualification tender shall not be opened. Tenderers intending to attend the tender opening should bring proper authorization letter from their management to attend the tender opening and should be submitted to the committee at the time of opening of Part-I & Part-II of the tender.
3. Tenderers are requested to seal separately the two covers of Part – I and Part – II after placing the correct contents into the two covers. Part – I & Part – II should not be placed in any other cover and should ensure submission of Part – I & Part – II separately.
4. Tenderers are requested to observe the above instructions in their own interest and also to avoid complications at the time of opening their tenders.
5. The information of Part – I of tender shall be examined and the Part – II of tender of such tenderers shall only be opened who will qualify in the light of various stipulations given in NIT. The date and time of opening of Part – II of tender shall be intimated to the **qualifying bidder** subsequently and the same shall be opened in the presence of the Tenderers or their authorized representatives, who choose to be present.

The Part-II of the tender of such Tenderers who will not qualify for opening, shall stand rejected.

6. Tenderers should ensure to drop the two parts, Part – I & Part – II separately in the Tender Box , provided in Purchase Deptt. at the Office of the General Manager, Kajora Area before the date and time as notified in NIT.
Part – I (Pre-qualification Tender/Techno Commercial Bid) will be opened on the date and time specified in NIT and Part – II (Price Bid), the date and time of opening shall be intimated to the qualifying Tenderers separately.
7. No tender will be accepted by post and all the tenders must be dropped in the Tender Box as per the schedule date and time of submission.

Terms & Conditions :

1. The Tenderers must read the Tender Notice and other tender documents carefully before submitting the Tender.
2. Tenders duly sealed and signed should be submitted .
3. The Earnest Money of Rs. 10,000/- (Rupees Ten thousand) only is to be deposited by the Tenderer by enclosing their Demand Draft drawn in favour of “ Eastern Coalfields Ltd, Area-V ” payable at S.B.I, Asansol on any Nationalised Bank. The Demand Draft is to be deposited along with the Tender (Part – I). Tender received without Earnest Money shall not be considered. **Cheques are not acceptable.**
4. No tender will be considered unless accompanied by the said Earnest Money in Demand Draft.
5. Earnest Money will be retained in the case of successful Tenderer and will not carry any interest.
6. In case of Tender documents obtained by downloading from website , the cost of Tender document shall also have to be deposited by the Tenderer in the form of Demand draft in favour of “ Eastern Coalfields Ltd, Area – V ” payable at S.B.I,Asansol with the tender in Part-I . Such Tender received without tender fee shall not be considered. **Cheques are not acceptable.**
7. Correction where unavoidable shall be made by crossing out with initial & date and re-writing. No overwriting should be done which may render the tender invalid.
8. The Tenderer shall closely read all specifications which govern the rates they are offering etc.
9. Rates should be quoted clearly in figure as well as in words.
10. The Tender shall be submitted strictly in accordance with terms and conditions given here with and the Tenderer shall not lay down his own terms and conditions while submitting the tender. Conditional tender shall not be accepted.
11. Every page of the tender documents should be signed by the Tenderer with official seal as a token of acceptance and must be returned along with the offer.
12. Valid Income tax clearance Certificate and Trade License must be enclosed as indicated above.
13. The Eastern Coalfields Limited reserves the right to reject / cancel any / all tenders without assigning any reason whatsoever and to split up and distribute the work among the Tenderers.
14. The Contractor shall, during the currency of the contract, have to follow the appropriate acts viz. contract Labour (Regulation and Abolition Act 1970) and Apprentices Act, 1961.
15. In case due date of opening is Holiday or Sunday or there is local Strike / Bandh, the tender will be opened on the next full working day.

16. A tender which is received late, i.e. after the time and date specified above, will be rejected.
17. The Offer shall be considered valid for 4 (Four) months from the date of opening of Tender.
18. The Tenderer are required to give declaration whether any of their relatives are employed in ECL, and if so what position. If no relative is employed in ECL the Tenderers should also give declaration to that effect as mentioned above.
19. If the Contractor fails to accept the work, their Earnest Money deposited may be forfeited.
20. The Tenderer should submit an attested copy of the articles of Association / Partnership / Proprietorship deed along with the tender.
21. The successful Tenderers shall have to keep a sum of Rs. 50,000/- (Fifty thousand) as Security Deposit with the management during the period of operation of the contract. Earnest Money deposited against this tender of successful Tenderer / Tenderers will be adjusted towards Security Money. Transport contract/Work Order to successful Tenderer / Tenderers will be issued after receipt of Security Deposit in full.
22. Stores supplies will be accepted in the Area Stores / Colliery Stores only between 9.00 A.M. to 4.00 P.M. on working days and 9.00 A.M. to 12.00 Noon on Saturday. No materials will be accepted on Sunday and Holidays except in special circumstances / permission from the Area Competent authority.
23. The contractors shall be sole responsible for delivery of right quality and quantity of materials as described in the transit challan and any damage / loss / pilferage / shortage of the materials, the value of said quantity will be realized from the Contractor's Bill / Security Deposit at the rates as assessed by the management.
24. The Contract shall be valid for a period of 2 (Two) years (Minimum) from the date of issue of Work Orders / Letter of Intent and subject to extension for further one year at the discretion of General Manager, Kajora Area if required.
25. No escalation of rates due to any account will be permissible during currency of the contract.
26. No detention charge is payable by the management.
27. Toll Tax / NHAI Tax will be payable as applicable on submission of documentary evidence / original receipt.
28. The payment will be made to the contractor on the basis of receipt of materials and after having complied with all requirements to the management's full satisfaction within 30 (Thirty) days of receipt of materials / bills whichever is later or otherwise specified in the work-order.

29. The contractor shall have to place requisite number of Trucks/Trailors required time to time as per instructions of the Area Stores Officer / Area Purchase Officer / his authorized representatives or any officer sitting on his behalf.
30. In case of failure on the part of the Contractor to place adequate number of Trucks/Trailors required time to time, the management reserves the right to get the work done by employing other Contractor at sole risk and responsibility of existing Contractor and all cost and expenses will be deducted at the rates from the Contractor's Bill / Security Money.
31. The Contractor shall adhere to and abide by all the rules and regulations of the M. V. Act.
32. The Contractor shall not assign the contract or any part thereof or any benefit or interest therein to any person without the written consent of the management.
33. Termination Clause : The Contractor shall be terminated by giving a notice of one month by the management without any financial implication thereof.
34. The Management have the right to enter into similar contract with other parties for the same job without notice to the contractor
35. In case of any dispute arises out of this contract between the Contractor and the Management , such dispute shall be referred to the General Manager , Kajora Area for arbitration and his decision will be final and binding upon the Contractor and Management.
36. The management does not bind itself to accept the lowest or any other tender and reserves the right to cancel any or all the tenders received without assigning any reason whatsoever including finalization of the same through negotiation. General Manager , Kajora Area reserves the right to accept / reject any tender or part of it without assigning any reason thereof.
37. The following documents (Photocopy duly authenticated) must be accompanied with the tender Part – I, failing which the offer will be summarily rejected.
 - a) Valid Income Tax clearance certificate & Trade License as indicated above.
 - b) Each pages of the Tender documents should be signed with official seal by the Tenderer.
 - c) Documentary evidence - Work experience of at least 10% of estimated cost / tendered value in any one year during last three years for transportation of Stores Materials including transportation of Iron&Steel materials /Works of similar nature with ECL/Subsidiaries of CIL / Govt./ Semi Govt. Organizations should submit offer along with photocopies of Work Order with rates & successful job completion certificate along with payment certificate from the respective Finance Deptt in any one year during last three years in part-I, otherwise the offer will be summarily rejected.

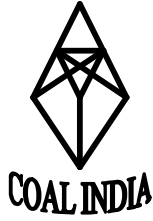
d) Documentary evidence / proof in support of possessing minimum 1/3rd. Trucks either in Company's name or in the name of Proprietor / Partners / Directors along with photocopy of Blue Book and other papers as indicated above.

e) Photocopy / documentary evidence of Banker's Certificate from any Nationalized Bank for financial capability of minimum turn-over of 20 % of estimated cost/tendered value in one financial year during last three financial years.

38. Original documents in respect of the above or other documents are to be produced as and when required by the management.
39. Non-observation of terms and conditions of the contract will lead the forfeiture of the Security Money deposited by the Contractor concerned.

Signature of Tenderer
with seal & date

Chief Manager(MM)
Kajora Area



EASTERN COALFIELDS LIMITED

(A Subsidiary of Coal India Limited)

Office of the General Manager, Kajora Area , P.O : Parasea , Pin. 713384 ,Dist :Burdwan. (W.B.)

PART – II (PRICE - BID)

TO BE FILLED IN BY THE TENDERER

Tender Notice No :GM / Dy.CMM / Area-V / Store Transport / 11-12 / 1063dated 06.02.2012

Transportation of Stores materials from Different destination to Kajora Area Stores <u>ECL and vis-à-vis</u>	Trailor Consignment <u>Rate per M.T</u>	Truck Consignment <u>Rate per M.T</u>
1)Transport from SAIL, Durgapur Stock Yard (W.B) :		
2)Transport from SAIL,IISCO, Burnpur Stock Yard (W.B) :		
3)Transport from SAIL, Bokaro Stock Yard (Jharkhand) :		
4)Transport from Dhanbad (Jharkhand) :		
5)Transport from Kolkata (W.B.) :		
6)Transport from Mugma Area / Barakar Engg & Foundry Works Mugma Regional Workshop(Jharkhand) :		
7)Transport from Sodepur Central Stores & Sodepur Central Workshop(W.B) :		
8)Transport from Other Area Stores / Workshop of ECL (W.B) except Mugma / S.P. Mines / Rajmahal :		

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Transportation of Stores materials from Different destination to Kajora Area Stores <u>ECL and vis-à-vis</u>	Trailor Consignment <u>Rate per M.T</u>	Truck Consignment <u>Rate per M.T</u>
9) Transport from Rajmahal (Jharkhand) :		.
10) Transport from S.P.Mines (Jharkhand) :		
11) Transport in case of diversion of load Truck/ Trailor from Kajora Area Stores to Colliery / Project under Kajora Area.		
12) Loading & Unloading Charges in case of Trailor & Truck consignment. :		
a) Minimum chargeable weight for Trailor consignment will be 20 (Twenty) M.T :		
b) Minimum chargeable weight for Truck consignment will be 10 (Ten) M.T. :		

Signature of the Tenderer
with seal & date