



**EASTERN COALFIELDS LIMITED**  
(A Subsidiary of Coal India Limited)  
Contract Management Cell  
Office of the General Manager (CMC)  
Sanctoria, P.O. Dishergarh, Dist. Burdwan (WB), Pin- 713333,

**Ref. No: ECL / GM (CMC) / Transport / Regn. / 2011 / 1889,**

**Dated. 19.11.2011**

Notice Inviting Application (NIA) for Registration of Contractors in Eastern Coalfields Limited towards Transportation of Coal, Transportation of Sand, Loading by Pay-Loader & Loading by Excavator.

Sealed application in prescribed format is invited from the bonafide and experienced contractors for registration towards undertaking the work of

- (i) Transportation of Coal.
- (ii) Transportation of Sand.
- (iii) Loading by Pay – Loader.
- (iv) Loading by Excavator.

separately whenever called upon, on or below the Scheduled of Rates and Terms & Conditions of ECL.

The registration will be valid for **one year**,

The Application Form along with the **Notice Inviting Application** for each category separately can be had on any working day during office hour's w.e.f. 02.12.2011 (except Saturday) for a period of one year from the Office of the General Manager (CMC), HQ, ECL Sanctoria, PO. Dishergarh, Dist. Burdwan (WB) against a payment (including VAT applicable as on date, which is presently 13.5%) of Rs. 568/- (Rupees Five hundred & Sixty eight) only in Cash / Demand Draft (**non - refundable**) to the Chief Cashier, CMD's Office, Sanctoria, PO. Dishergarh, Dist. Burdwan. The demand draft of Rs. 568.00 (five hundred & sixty eight only), should be drawn in favour of **Eastern Coalfields Limited payable at Asansol**,

The Application form along with the **Notice Inviting Application** may be downloaded from ECL website [www.easterncoal.gov.in](http://www.easterncoal.gov.in) and Government portal [www.tenders.gov.in](http://www.tenders.gov.in) till 01.12.2012 for 1 (One) year. In that case, a demand draft (**non - refundable**) of Rs. 568.00 (five hundred & sixty eight only), drawn in favour of **Eastern Coalfields Limited payable at Asansol**, shall have to be submitted along with the Application form as a cost of Application Form including VAT applicable as on date, which is presently 13.5%.

The application for registration in the prescribed format duly filled in and completed in all respect, will be received in the Office of General Manager (CMC), HQ, ECL, Sanctoria from 02.12.2011 onwards for one year. The **processing period of these applications will be about 1 (one) month** after fulfillment of all the required formalities for registration.

The registration of Contractors does not entitle them, necessarily for the award of work and this registration is without prejudice to the Company's right for publication of open general notice in newspapers inviting tenders from time to time for individual works and to the Company's general terms and conditions of contract.

The applicant shall furnish further documentary evidence, clarifications etc, if required by the Company, in support of his eligibility.

The ECL reserves the right to reject any application, without assigning any reason whatsoever and the Company's decision in the matter of registration shall be final.

This Notice Inviting Application shall be valid for a period of one year w.e.f 02.12.2011.

General Manager (CMC)

Distribution:

- 1) CMD, ECL – for kind information
- 2) D (T) OP / D (T) P&P / D (F), ECL – for kind information
- 3) CVO, ECL – for kind information
- 4) GM (Admn), ECL – for wide publicity & Web Site publication
- 5) HOD (Sales), ECL, Kolkata
- 6) CGMs / GMs, All Areas of ECL – for their information and wide publicity.
- 7) Sr. Manager (Cash) / Chief Cashier / Cashier, ECL – For doing the needful towards acceptance of payment and issue of proper cash receipt.
- 8) Asansol - Durgapur Sub-Divisional Transporter Association, Bahula More, Haripur, Burdwan (WB)
- 9) The PRM, ECL, HQ – along with 2 copies for publication in the National / Local Newspapers as well as in website / s as per Company's Guideline / norms.
- 10) All Notice Board – ECL, HQ.



## INSTRUCTIONS / INFORMATIONS FOR THE APPLICANTS

1. The applicant must read the Notice and other documents related with the application carefully, and make him acquainted with the provisions of the NIA, different terms and conditions before submitting the application form.
2. The duly filled in application for registration must be submitted in the Office of the General Manager (CMC), HQ, ECL, Sanctoria. The applicant shall be issued with an acknowledgement slip on submission of application. No application shall be received by post / courier.
3. All the pages along with application form and enclosures are to be serially numbered by the applicant.
4. Each page of the application as well as terms and conditions, should be signed by the applicant as a token of acceptance. The documents attached also to be signed by the applicant for authentication.
5. Conditional offers will be rejected.
6. All the enclosures / photo copies should be fully legible and duly signed by the applicant.
7. Application should be properly filled in English / Hindi and submitted as per instruction contained herein and in the application form.
8. Incomplete application form will be rejected.
9. Erasing or over writing, if any, may disqualify the application. Correction, as necessary, shall be made by crossing out and re-writing with full signature and date.
10. This Notice Inviting Application for registration of contractors is without prejudice to the Company's right to the publication of open general notice inviting tender and award of work from time to time as found deemed fit by the Company.
11. Canvassing in any form is prohibited and application submitted by the applicant resort to canvassing shall be disqualified.
12. Original documents, as required by the Company shall have to be produced by the applicant whenever asked for verification. In the event of non-submission of original document, as advised, the application may be rejected or the decision taken by the Management, as considered appropriate, shall be final and binding on the applicant.
13. Company may ask for any other related documents towards further verification of authenticity of the documents submitted by the applicant, if required.
14. A person duly authorized by the firm / company for this purpose should sign the application as well as instruction / information. Power of attorney in this regard should be enclosed whenever required.
15. Management reserves the right to cancel registration of any contractor or contractors without assigning any reason whatsoever and the company's decision shall be final & binding on the contractor / contractors.
16. In case if it is found that an applicant has submitted false documents / information in support of his application then, as a penal measure, his application will be summarily rejected and further application from the same applicant shall not be considered for a period of one year from the date of submission of application.

17. In the event of non – participation of bidders in any tender floated under SOR, in order to encourage participation in tender, the Competent Authority may relax the qualifying criteria to the extent that the experience of coal transportation from either ECL or any of the specified type of companies (as per NIA) may be considered for registration of sand transportation and vice – versa on specific recommendation of the Area Management of ECL.
18. Management reserves the right to debar a contractor from getting renewal of registration for a period of one year from the date of intimation regarding unsatisfactory performance by the Area Management in writing to the GM (CMC), HQ, ECL in the event of unsatisfactory execution of work awarded under SOR. In the event of repetitive unsatisfactory performance, the penal action will be as follows: (i) Contractor to be debarred from registration for a period of **two** years in the event of 2<sup>nd</sup> repetition. (ii) Contractor to be debarred from registration for a period of **three** years in the event of 3<sup>rd</sup> repetition and so on from the date of intimation regarding unsatisfactory performance by the Area Management in writing to the GM (CMC), HQ, ECL. However, the Competent Authority may revoke the termination of registration at any time on being satisfied that such revocation shall be in the interest of the company by recording reason therefor.
19. Hiding of facts while getting renewal of registration / fresh registration will result in cancellation / denial of registration.
20. Any bid, for a work under SOR, submitted by a bidder in between the period from the date of expiry for relevant registration and the date of new / re - registration in the respective category shall be considered **invalid**.



**EASTERN COALFIELDS LIMITED**  
(A Subsidiary of Coal India Ltd.)  
Office of the General Manager (CMC)  
Sanctoria, P.O. Dishergarh, Dist. Burdwan (WB), Pin- 713333,

REGISTRATIONS OF CONTRACTORS

FORM SL. NO.....

**(For Office use only)**

Name of the work for which registration  
is being applied for (Tick any one)

- 1) Transportation of Coal.
- 2) Transportation of Sand.
- 3) Loading by Pay loaders.
- 4) Loading by Excavator.

Issued to:.....

Cash Receipt No.....

Date .....for Rs. 568/-  
(including VAT, applicable as on  
date, which is presently 13.5%)

Date of issue .....

(Signature of the issuing authority)

- .....
1. (a) Name of the applicant: .....
  - (b) Name of the Firm: .....
  - (c) Full address for correspondence: .....
  - (d) Telephone / Mobile No: .....
  - (e) Fax / E – Mail ID (if any): .....

2. Type of work for which :  
**Registration** is applied for (Tick any one)
  - 1) Transportation of Coal.
  - 2) Transportation of Sand.
  - 3) Loading by Pay loaders.
  - 4) Loading by Excavator.

3. Details of Registration fees (**Non – refundable**): Rs. 5000/- (five thousand only) vide  
Demand Draft No.....  
Dated .....on.....  
Bank payable at Asansol.

4. ELIGIBILITY CRITERIA:

4.1. COAL TRANSPORTATION

4.1 (A) Work Experience Requirement for Coal transportation:

(i) For Registered / Working Contractors:

Satisfactory performance certificate, for coal transportation from the CGM / GM of the Area(s) of ECL must be attached for any one of the preceding 3 (three) financial years.

**Note 1:** In case if it is reported by any Area Authority that any agency has unsatisfactory performance, then the registration of the said agency will be terminated from the date of intimation regarding the unsatisfactory performance by the Area Management in writing to GM (CMC), HQ, ECL and further application for registration of such agency will not be considered for a period of one year from the date of termination of registration. On Completion of one year from the date of termination of registration, the application from such agency may be considered for registration subject to fulfillment of requisite eligibility criteria of NIA for the desired category of registration. Further, in the event of repetitive unsatisfactory performance, the penal action will be as follows: (a) Contractor to be debarred from registration for a period of two years in the event of 2<sup>nd</sup> repetition (b) Contractor to be debarred from registration for a period of three years in the event of 3<sup>rd</sup> repetition and so on, from the date of intimation regarding unsatisfactory performance by the Area Management in writing to the GM, CMC, HQ, ECL.

**Note 2:** The registered contractor who has not been awarded with any work after his last registration will be considered for registration under clause no. 4.1 (A) (ii).

(ii) For new contractors / fresh applicants:

Proof (**in original**) of having done the job of coal transportation for an amount of atleast Rs. 1.5 Lakh (Rupees One Lakh Fifty Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:

- (a) Govt. Organisation  
Or
- (b) Semi - Govt. Organisation  
Or
- (c) Public Sector Undertaking  
Or
- (d) Joint Sector Enterprise  
Or
- (e) Public Limited Co. in Private Sector.

- 4.1 (B) Equipment Ownership Requirement:**  
The applicant having work experience as per 4.1(A) (i) or (ii) or 4.1 (D) must own atleast one no. Tipping Truck. (Photocopy of the **Proof of Ownership, valid tax token / Fitness certificate, Insurance & Pollution clearance certificate** must be submitted.).
- 4.1 (C) Eligibility Criteria for those applicants who do not have required work experience as per 4.1 (A) (ii).**
- (i) Applicant having ownership of 3 or more tipping trucks *not more than 3 years old from the date of application* is required to have the experience as mentioned in 4.1 (C) (ii). Photocopy of the **Proof of Ownership, valid tax token / Fitness certificate, Insurance & Pollution clearance certificate** related to the tipping Trucks must be submitted.
  - (ii) The applicants for coal transportation need to submit photocopy of documents as proof of having done the job of coal transportation satisfactorily for a value of Rs.1.5 lakhs (Rupees One Lakh Fifty Thousand) only under a contractor who is having experience in working as mentioned in Para 4.1 (A) (i) or (ii).
  - (iii) Such applicant mentioned in 4.1 (C) shall be selected / registered for doing the job of Coal Transportation, initially for a period of one year in Mugma, Salanpur, Sodepur, Satgram and Sripur Area only.
- 4.1 (D) Eligibility Criteria for Co – operative formed by Project Affected People (PAP) applying for first / initial registration.**
- (i) Proof **(in original)** of having done the job of coal transportation for an amount of atleast Rs. 75 thousand (Rupees Seventy Five Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:
    - (a) Govt. Organisation  
Or
    - (b) Semi - Govt. Organisation  
Or
    - (c) Public Sector Undertaking  
Or
    - (d) Joint Sector Enterprise  
Or
    - (e) Public Limited Co. in Private Sector.
  - (ii) The definition of PAP shall be considered as specified in R & R Policy of CIL. Further, in order to establish the genuinity of PAP status, a co – operative formed by the PAP, duly registered under relevant Act / Laws shall have to submit the following documents in respect of each members, viz (i) Documents relating to Right, Title, Interest, (ii) Voter Identity Card, (iii) Ration Card, (iv) Domicile Certificate issued by BDO / Circle officer of the State, (v) Demographic survey records prepared by the concerned project authority certifying the PAP status etc.

**4.2. SAND TRANSPORTATION**

**4.2 (A) Work Experience Requirement for Sand transportation:**

**(i) For Registered / Working Contractors:**

Satisfactory performance certificate, for sand transportation from the CGM / GM of the Area(s) of ECL must be attached for any one of the preceding 3 (three) financial years.

**Note 1:** In case if it is reported by any Area Authority that any agency has unsatisfactory performance, then the registration of the said agency will be terminated from the date of intimation regarding the unsatisfactory performance by the Area Management in writing to GM (CMC), HQ, ECL and further application for registration of such agency will not be considered for a period of one year from the date of termination of registration. On Completion of one year from the date of termination of registration, the application from such agency may be considered for registration subject to fulfillment of requisite eligibility criteria of NIA for the desired category of registration. Further, in the event of repetitive unsatisfactory performance, the penal action will be as follows: (a) Contractor to be debarred from registration for a period of two years in the event of 2<sup>nd</sup> repetition (b) Contractor to be debarred from registration for a period of three years in the event of 3<sup>rd</sup> repetition and so on, from the date of intimation regarding unsatisfactory performance by the Area Management in writing to the GM, CMC, HQ, ECL.

**Note 2:** The registered contractor who has not been awarded with any work after his last registration will be considered for registration under clause no. 4.2 (A) (ii).

**(ii) For new contractors / fresh applicants:**

Proof (**in original**) of having done the job of sand transportation for an amount of at least Rs. 1.5 Lakh (Rupees One Lakh Fifty Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:

- (a) Govt. Organisation  
Or
- (b) Semi - Govt. Organisation  
Or
- (c) Public Sector Undertaking  
Or
- (d) Joint Sector Enterprise  
Or
- (e) Public Limited Co. in Private Sector.

- 4.2 (B) Equipment Ownership Requirement:**  
The applicant having work experience as per 4.2 (A) (i) or (ii) or 4.2 (D) must own atleast one no. Tipping Truck or Dalla Truck. (Photocopy of the **Proof of Ownership, valid tax token / Fitness certificate, Insurance & Pollution clearance certificate** must be submitted.)
- 4.2 (C) Eligibility criteria for those applicants who do not have required work experience as per 4.2 (A) (ii).**
- (i) Applicant having ownership of 3 or more tipping trucks or Dalla trucks *not more than 3 years old from the date of application* is required to have the experience as mentioned in 4.2 (C) (ii). Photocopy of the **Proof of Ownership, valid tax token / Fitness certificate, Insurance & Pollution clearance certificate** related to the tipping Trucks / Dalla Trucks must be submitted.
  - (ii) The applicants for sand transportation need to submit photocopy of documents as proof of having done the job of sand transportation satisfactorily for a value of Rs.1.5 lakhs (Rupees One Lakh Fifty Thousand) only under a contractor who is having experience in working as mentioned in Para 4.2 (A) (i) or (ii).
  - (iii) Such applicant mentioned in 4.2 (C) shall be selected / registered for doing the job of Sand Transportation, initially for a period of one year in Mugma, Sodepur, Satgram and Sripur Area only.
- 4.2 (D) Eligibility Criteria for the Co – operative formed by Project Affected People (PAP) applying for first / initial registration.**
- (i) Proof (**in original**) of having done the job of sand transportation for an amount of atleast Rs. 75 thousand (Rupees Seventy Five Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:
    - (a) Govt. Organisation  
Or
    - (b) Semi - Govt. Organisation  
Or
    - (c) Public Sector Undertaking  
Or
    - (d) Joint Sector Enterprise  
Or
    - (e) Public Limited Co. in Private Sector.
  - (ii) The definition of PAP shall be considered as specified in R & R Policy of CIL. Further, in order to establish the genuinity of PAP status, a co – operative formed by the PAP, duly registered under relevant Act / Laws shall have to submit the following documents in respect of each members, viz (i) Documents relating to Right, Title, Interest, (ii) Voter Identity Card, (iii) Ration Card, (iv) Domicile Certificate issued by BDO / Circle officer of the State, (v) Demographic survey records prepared by the concerned project authority certifying the PAP status etc.

**4.3. LOADING BY PAY LOADER**

**4.3 (A) Work Experience Requirement for Loading by Pay Loader:**

**(i) For Registered / Working Contractors:**

Satisfactory performance certificate for Loading by Pay Loader from the CGM / GM of the Area(s) of ECL must be attached for any one of the preceding 3 (three) financial years.

**Note 1:** In case if it is reported by any Area Authority that any agency has unsatisfactory performance, then the registration of the said agency will be terminated from the date of intimation regarding the unsatisfactory performance by the Area Management in writing to GM (CMC), HQ, ECL and further application for registration of such agency will not be considered for a period of one year from the date of termination of registration. On Completion of one year from the date of termination of registration, the application from such agency may be considered for registration subject to fulfillment of requisite eligibility criteria of NIA for the desired category of registration. Further, in the event of repetitive unsatisfactory performance, the penal action will be as follows: (a) Contractor to be debarred from registration for a period of two years in the event of 2<sup>nd</sup> repetition (b) Contractor to be debarred from registration for a period of three years in the event of 3<sup>rd</sup> repetition and so on, from the date of intimation regarding unsatisfactory performance by the Area Management in writing to the GM, CMC, HQ, ECL.

**Note 2:** The registered contractor who has not been awarded with any work after his last registration will be considered for registration under clause no. 4.3 (A) (ii).

**(ii) For new contractors / fresh applicants:**

Proof (in original) of having done the job of Loading by Pay Loader for an amount of at least Rs. 1.5 Lakh (Rupees One Lakh Fifty Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:

- (a) Govt. Organisation  
Or
- (b) Semi - Govt. Organisation  
Or
- (c) Public Sector Undertaking  
Or
- (d) Joint Sector Enterprise  
Or
- (e) Public Limited Co. in Private Sector.

**Note 1:** The working experience for loading by Pay Loader in respect of any items such as, Coal, Sand, Over Burden, Minerals, any Ore, Ash and Slag shall be considered agreeable.

**4.3 (B)**

**Equipment Ownership Requirement:**

- (a) The applicant having work experience as per 4.3 (A) (i) or (ii) or 4.3 (D) should own at least one no Pay Loader. (Photocopy of **Proof of Ownership / Invoice, valid tax token / Fitness certificate / Road Permit** (as applicable, if any) **and Insurance** etc must be submitted.)
- (b) if the Pay Loader is not owned by the applicant and the same is proposed to be deployed as stated in the NIA, a certificate from the owner of the Pay Loader that the equipment shall be put at the disposal of the applicant, as and when required, along with the photocopy of **Proof of Ownership / Invoice** of the Pay Loader in respect of the person giving the declaration in addition to **valid tax token / Fitness certificate / Road Permit** (as applicable, if any) **and Insurance** etc must be submitted.

**4.3 (C)**

**Eligibility criteria for those applicants who do not have required work experience as per 4.3 (A) (ii).**

- (i) Applicant having ownership of 2 or more Pay Loaders *not more than 3 years old from the date of application* is required to have the experience as mentioned in 4.3 (C) (ii). Photocopy of **Proof of Ownership / Invoice, valid tax token / Fitness Certificate / Road Permit** (as applicable) **and Insurance** etc related to Pay Loaders must be submitted.
- (ii) The applicants for Loading by Pay loader need to submit photocopy of documents as proof of having done the job of Loading by Pay loader satisfactorily for a value of Rs.1.5 lakhs (Rupees One Lakh Fifty Thousand) only under a contractor who is having experience in working as mentioned in Para 4.3 (A) (i) or (ii).
- (iii) Such applicant mentioned in 4.3 (C) shall be selected / registered for doing the job of loading by Pay Loader, initially for a period of one year in Mugma, Sodepur, Satgram, Salanpur and Sripur Area only.

**4.3 (D)**

**Eligibility Criteria for the Co – operative formed by Project Affected People (PAP) applying for first / initial registration.**

- (i) Proof (**in original**) of having done the job of Loading by Pay Loader for an amount of at least Rs. 75 Thousand (Rupees Seventy Five Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:
  - (a) Govt. Organisation  
Or
  - (b) Semi - Govt. Organisation  
Or
  - (c) Public Sector Undertaking  
Or
  - (d) Joint Sector Enterprise  
Or
  - (e) Public Limited Co. in Private Sector.

**Note 1:** The working experience for loading by Pay Loader in respect of any items such as, Coal, Sand, Over Burden, Minerals, any Ore, Ash and Slag shall be considered agreeable.

- (ii) The definition of PAP shall be considered as specified in R & R Policy of CIL. Further, in order to establish the genuinity of PAP status, a co – operative formed by the PAP, duly registered under relevant Act / Laws shall have to submit the following documents in respect of each members, viz (i) Documents relating to Right, Title, Interest, (ii) Voter Identity Card, (iii) Ration Card, (iv) Domicile Certificate issued by BDO / Circle officer of the State, (v) Demographic survey records prepared by the concerned project authority certifying the PAP status etc.

#### **4.4. LOADING BY EXCAVATOR**

##### **4.4 (A) Work Experience Requirement for Loading by Excavator:**

###### **(i) For Registered / Working Contractors:**

Satisfactory performance certificate, for Loading by Excavator from the CGM / GM of the Area(s) of ECL must be attached for any one of the preceding 3 (three) financial years.

**Note 1:** In case if it is reported by any Area Authority that any agency has unsatisfactory performance, then the registration of the said agency will be terminated from the date of intimation regarding the unsatisfactory performance by the Area Management in writing to GM (CMC), HQ, ECL and further application for registration of such agency will not be considered for a period of one year from the date of termination of registration. On Completion of one year from the date of termination of registration, the application from such agency may be considered for registration subject to fulfillment of requisite eligibility criteria of NIA for the desired category of registration. Further, in the event of repetitive unsatisfactory performance, the penal action will be as follows: (a) Contractor to be debarred from registration for a period of two years in the event of 2<sup>nd</sup> repetition (b) Contractor to be debarred from registration for a period of three years in the event of 3<sup>rd</sup> repetition and so on, from the date of intimation regarding unsatisfactory performance by the Area Management in writing to the GM, CMC, HQ, ECL.

**Note 2:** The registered contractor who has not been awarded with any work after his last registration will be considered for registration under clause no.4.4 (A) (ii).

###### **(ii) For new contractors / fresh applicants:**

Proof (**in original**) of having done the job of Loading by Excavator for an amount of at least Rs. 1.5 Lakh (Rupees One Lakh Fifty Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:

- (a) Govt. Organisation  
Or
- (b) Semi - Govt. Organisation  
Or
- (c) Public Sector Undertaking  
Or
- (d) Joint Sector Enterprise  
Or
- (e) Public Limited Co. in Private Sector.

**Note 1:** The working experience for Loading by Excavator in respect of any items such as, Coal, Sand, Over Burden, Minerals, any Ore, Ash and Slag shall be considered agreeable.

**4.4 (B) Equipment Ownership Requirement:**

- (a) The applicant having work experience as per 4.4 (A) (i) or (ii) or 4.4 (D) should own at least one no Excavator. (Photocopy of the **Proof of Ownership / Invoice, valid tax token / Fitness certificate / Road Permit** (as applicable, if any) **and Insurance** etc must be submitted.)
- (b) if the Excavator is not owned by the applicant and the same is proposed to be deployed as stated in the NIA, a certificate from the owner of the Excavator that the equipment shall be put at the disposal of the applicant, as and when required, along with the photocopy of **Proof of Ownership / Invoice** of the Excavator in respect of the person giving the declaration in addition to **valid tax token / Fitness certificate / Road Permit** (as applicable, if any) and **Insurance** etc must be submitted.

**4.4 (C) Eligibility criteria for those applicants who do not have required work experience as per 4.4 (A) (ii).**

- (i) Applicant having ownership of 2 or more Excavator *not more than 3 years old from the date of application* is required to have the experience as mentioned in 4.4 (C) (ii).
- (ii) The applicants for Loading by Excavator need to submit photocopy of documents as proof of having done the job of Loading by Excavator satisfactorily for a value of Rs.1.5 lakhs (Rupees One Lakh Fifty Thousand) only under a contractor who is having experience in working as mentioned in Para 4.4 (A) (i) or (ii).
- (iii) Such applicant mentioned in 4.4 (C) shall be selected / registered for doing the job of loading by Excavator, initially for a period of one year in Mugma, Sodepur, Satgram, Salanpur and Sripur Area only.

**4.4 (D) Eligibility Criteria for Project Affected People (PAP) applying for first / initial registration.**

- (i) Proof (**in original**) of having done the job of Loading by Excavator for an amount of at least Rs. 75 Thousand (Rupees Seventy Five Thousand) only in any one of the preceding 3 (three) **financial year or calendar year / continuous 12 months period (within last 36 months from the date of issue of NIA)** must be submitted from:

- (a) Govt. Organisation  
Or
- (b) Semi - Govt. Organisation  
Or
- (c) Public Sector Undertaking  
Or
- (d) Joint Sector Enterprise  
Or
- (e) Public Limited Co. in Private Sector.

**Note 1:** The working experience for loading by Pay Loader in respect of any items such as, Coal, Sand, Over Burden, Minerals, any Ore, Ash and Slag shall be considered agreeable.

- (ii) The definition of PAP shall be considered as specified in R & R Policy of CIL. Further, in order to establish the genuinity of PAP status, a co – operative formed by the PAP, duly registered under relevant Act / Laws shall have to submit the following documents in respect of each members, viz (i) Documents relating to Right, Title, Interest, (ii) Voter Identity Card, (iii) Ration Card, (iv) Domicile Certificate issued by BDO / Circle officer of the State, (v) Demographic survey records prepared by the concerned project authority certifying the PAP status etc.

**5.0** The applicant (s) is ( are ) required to give declaration whether any of his (their) relatives (s) is ( are ) employee(s) of ECL / CIL / Subsidiary of CIL or not . As regards the firm in which family dependant(s) of an employee(s) of ECL / CIL / Subsidiary of CIL is (are) partner(s) will not qualify for this registration.

This is to certify that the information furnished above are true to the best of my / our knowledge and belief and that if any of them is subsequently found to be wrong / incorrect, the Company will be at liberty to take any action as it considers expedient and I shall have no claim arising out of such action. Original documents in respect of the above or other document shall be produced as and when required by the Company.

I / We agree to do the work of transportation of Coal / Sand / loading by Pay loader / loading by Excavator (**tick any one**) on ECL SOR and all the terms and conditions as prevalent in ECL for similar type of work.

I / we also agree that the registration of my / our firm / company will be without prejudice to the right of ECL through its HQ. or CGMs / GMs of the Areas to award work against open tender for this type of work for which the application is made.

(Signature of the Applicant)  
**Official Seal**

Name of the Signatory (in BLOCK letters).....

(Designation .....)

Check List for the Documents to be submitted along with the application

Sl. No.	Items	Enclosed (Yes / No)
1.	CR No. / Demand Draft, (in favour of Eastern Coalfields Limited, payable at Asansol) for	
	(i) Application Fee including VAT applicable as on date, which is presently 13.5% (for each application) Rs. 568/- (Non – refundable)	
	(ii) Registration Fee (for each type of Work)) for Rs. 5,000/- (Non – refundable)	
2.	Documents (Duly attested by Gazetted Officer / Notary Public) related to the Nature of the Firm – <b>Tick any one, as applicable</b>	
	(a) Photo copy of Trade License or Affidavit before public notary in case of proprietorship firm. <b>or</b>	
	(b) Photocopy of the valid Partnership Deed (in case of Partnership Firm). <b>or</b>	
	(c) Photocopy of the Articles of Memorandum & Association (in case of Private / Public Limited Company)	
3.	Photocopy of enlistment details (if any).	
4.	Documents related to financial resources – <b>Tick any one, as applicable</b>	
	• Audited Balance Sheet of Last year, (If not available, then audited balance sheet of the year preceding to the last year) <b>or</b>	
	• Proof of Submission of Income Tax Return for Last Year, (If not available, then for the year prior to the last assessment year) <b>or</b>	
	• Reference / Certificate of any Schedule Bank presently listed with RBI for satisfactory conduct of account indicating volume of transaction / assets owned, to be enclosed. Certificate issued prior to 6 (six) months from the date of application will not be considered.	
5.	Permanent Account Number Card (Self Attested Photo Copy)	
6.	Photocopy of the documents in fulfillment of the eligibility criteria (work experience) as specified in Clause no. 4.1 A / C / D or 4.2 A / C / D or 4.3 A / C / D or 4.4 A / C / D - (as applicable).	
7.	Photocopy of equipment (i.e. Tipper / Truck / Pay – Loader / Excavator) Ownership documents (along with other requisite papers) in support of eligibility Criteria.	
8.	Declaration regarding employment of relatives in ECL / CIL or any of its Subsidiaries.	
9.	Power of Attorney in favour of Sri.....to sign and submit the application (if any).	

(Signature of Applicant)